

EXECUTIVE MEMBER DECISION NOTICE

LOCAL GOVERNMENT ACT 2000 SECTION 9E

1 EXECUTIVE MEMBER

Cllr Lynn Chesterman – Executive Member for Housing and Deputy Leader.

2 TITLE OF REPORT

Award of Contract for Asbestos Consultant

3 DECISION TAKEN

3.1 To award the contract for Asbestos Consultancy to Brian Robinson (Sole Trader).

3.2 The contract will commence on 1st December 2023 and continue for an initial period of three years, with an optional one-year extension.

4 IF URGENT, REASONS FOR URGENCY

4.1 Not Urgent

5 DETAILS OF EXECUTIVE MEMBER

Name Cllr Lynn Chesterman OBE

Signature



Date this decision was taken __7 November 2023_____

Date of circulation/publication of this decision ____7 November 2023_____

6 EXPLANATION/BACKGROUND:

6.1 The council has the need for a competent organisation / individual to assist with the management of asbestos across its housing portfolio in compliance with The Control of Asbestos Regulations 2012

6.2 The scope of works includes;

- Asbestos compliance
- Asbestos surveys
- Out of Hours service with regard to asbestos management and remediation
- Asbestos incident investigation
- Delivering of training

6.3 The current contract expires on 30th November 2023. A new procurement has been undertaken to ensure service continuity.

6.4 Two bids have been received, however only one was considered to meet the minimum criteria. The reasons for the one bid not meeting the minimum criteria is included in Appendix 1.

6.5 The bid from Brian Robinson met all the minimum criteria and has been evaluated to ensure it meets all the requirements.

6.1 Legal Implications:

6.1.1 The recommendations are in accordance with the Public Contracts Regulations 2015.

6.2 Financial Implications:

6.2.1 The contract will be funded from existing budgets.

6.2.2 Further details of the bid costs are included in Appendix 1.

6.3 Risk Implications:

6.3.1 The contract will assist with the risks associated with asbestos and asbestos removal.

6.3.2 As with any above threshold procurement, there is the risk of procurement challenge.

6.4 Alternative options considered and reasons for their rejection (if any):

No other options have been considered.

7 BACKGROUND PAPERS USED TO INFORM THE DECISION

7.1 None

8 DETAILS OF ANY MEMBERS OR OFFICERS WHO HAVE DECLARED AN INTEREST IN THIS MATTER AND NATURE OF ANY SUCH INTEREST AND ANY DISPENSATIONS GRANTED

8.1 None

9 ADDITIONAL CONFIDENTIAL OR EXEMPT INFORMATION CONSIDERED

9.1 Yes – Appendix 1

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